P:\P&R\TASK4\Baseline Functional Matrix (BFM)\FP&A\mpm-2132_ch3.flo

Friday, October 22, 1999

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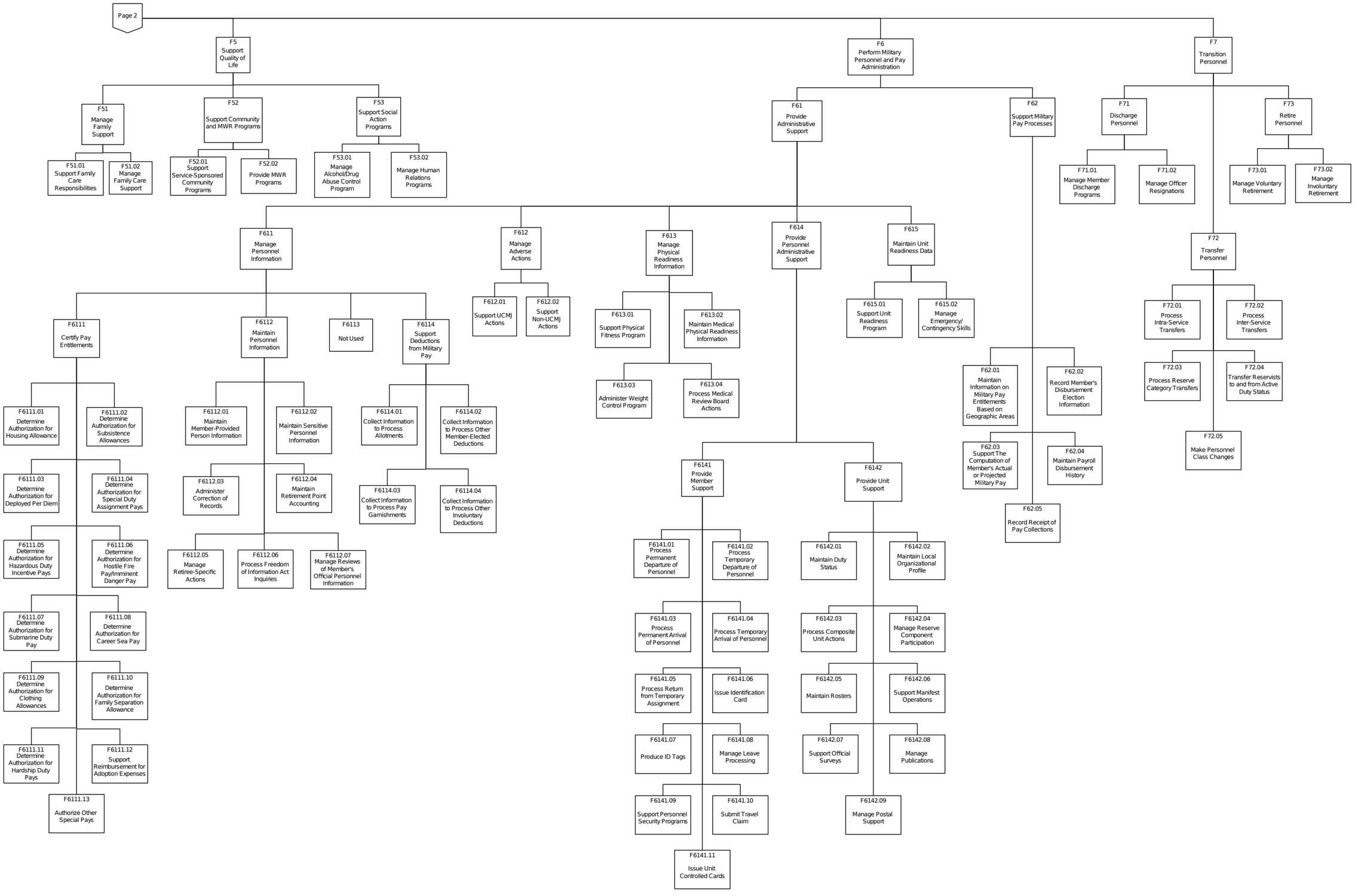
Draft Functional Hierarchy for Military Personnel and Pay Management Enterprise (Continued)

(Revised October 1999)


Page 2
F5 Support Quality of Life
F51 Manage Family Support
F51.01 Support Family Care Responsibilities
F51.02 Manage Family Care Support
F52 Support Community and MWR Programs
F52.01 Support Service-Sponsored Community Programs
F52.02 Provide MWR Programs
F53 Support Social Action Programs
F53.01 Manage Alcohol/Drug Abuse Control Program
F53.02 Manage Human Relations Programs
F6 Perform Military Personnel and Pay Administration
F61 Provide Administrative Support
F611 Manage Personnel Information
F6111 Certify Pay Entitlements
F6111.01 Determine Authorization for Housing Allowance
F6111.02 Determine Authorization for Subsistence Allowances
F6111.03 Determine Authorization for Deployed Per Diem
F6111.04 Determine Authorization for Special Duty Assignment Pays
F6111.05 Determine Authorization for Hazardous Duty Incentive Pays
F6111.06 Determine Authorization for Hostile Fire Pay/Imminent Danger Pay
F6111.07 Determine Authorization for Submarine Duty Pay
F6111.08 Determine Authorization for Career Sea Pay
F6111.09 Determine Authorization for Clothing Allowances
F6111.10 Determine Authorization for Family Separation Allowance
F6111.11 Determine Authorization for Hardship Duty Pays
F6111.12 Support Reimbursement for Adoption Expenses
F6111.13 Authorize Other Special Pays
F6112 Maintain Personnel Information
F6112.01 Maintain Member-Provided Person Information
F6112.02 Maintain Sensitive Personnel Information
F6112.03 Administer Correction of Records
F6112.04 Maintain Retirement Point Accounting
F6112.05 Manage Retiree-Specific Actions
F6112.06 Process Freedom of Information Act Inquiries
F6112.07 Manage Reviews of Member's Official Personnel Information
F6113 Not Used
F6114 Support Deductions from Military Pay
F6114.01 Collect Information to Process Allotments
F6114.02 Collect Information to Process Other Member-Elected Deductions
F6114.03 Collect Information to Process Pay Garnishments
F6114.04 Collect Information to Process Other Involuntary Deductions
F612 Manage Adverse Actions
F612.01 Support UCMJ Actions
F612.02 Support Non-UCMJ Actions
F613 Manage Physical Readiness Information
F613.01 Support Physical Fitness Program
F613.02 Maintain Medical Physical Readiness Information
F613.03 Administer Weight Control Program
F613.04 Process Medical Review Board Actions
F614 Provide Personnel Administrative Support
F6141 Provide Member Support
F6141.01 Process Permanent Departure of Personnel
F6141.02 Process Temporary Departure of Personnel
F6141.03 Process Permanent Arrival of Personnel
F6141.04 Process Temporary Arrival of Personnel
F6141.05 Process Return from Temporary Assignment
F6141.06 Issue Identification Card
F6141.07 Produce ID Tags
F6141.08 Manage Leave Processing
F6141.09 Support Personnel Security Programs
F6141.10 Submit Travel Claim
F6141.11 Issue Unit Controlled Cards
F6142 Provide Unit Support
F6142.01 Maintain Duty Status
F6142.02 Maintain Local Organizational Profile
F6142.03 Process Composite Unit Actions
F6142.04 Manage Reserve Component Participation
F6142.05 Maintain Rosters
F6142.06 Support Manifest Operations
F6142.07 Support Official Surveys
F6142.08 Manage Publications
F6142.09 Manage Postal Support
F615 Maintain Unit Readiness Data
F615.01 Support Unit Readiness Program
F615.02 Manage Emergency/ Contingency Skills
F62 Support Military Pay Processes
F62.01 Maintain Information on Military Pay Entitlements Based on Geographic Areas
F62.02 Record Member's Disbursement Election Information
F62.03 Support The Computation of Member's Actual or Projected Military Pay
F62.04 Maintain Payroll Disbursement History
F62.05 Record Receipt of Pay Collections
F7 Transition Personnel
F71 Discharge Personnel
F71.01 Manage Member Discharge Programs
F71.02 Manage Officer Resignations
F72 Transfer Personnel
F72.01 Process Intra-Service Transfers
F72.02 Process Inter-Service Transfers
F72.03 Process Reserve Category Transfers
F72.04 Transfer Reservists to and from Active Duty Status
F72.05 Make Personnel Class Changes
F73 Retire Personnel
F73.01 Manage Voluntary Retirement
F73.02 Manage Involuntary Retirement